



MINUTES OF THE BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA

Violet Varona-Lukens, Executive Officer
Clerk of the Board of Supervisors
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Director of Personnel

At its meeting held November 12, 2003, the Board took the following action:

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The following statement was entered into the record for Supervisor Burke:

“Los Angeles County departments provide various services to a diverse ethnic population that includes a large number of non-English and limited English speaking residents. In order to enhance services provided to our diverse ethnic communities, I believe we should develop new programs, which will assist in enhancing such services. One of such programs is the development and implementation of basic language classes for employees, which would assist them in basic communications with constituents, which require County services.”

Alan Clayton and Michael Henry, Director of Personnel addressed the Board.

After discussion, on recommendation of Supervisor Burke and on motion of Supervisor Knabe, seconded by Supervisor Antonovich, unanimously carried, the Board instructed the Director of Personnel to develop a plan and implement a pilot basic language class, initially in Spanish, for employees in the downtown area to assist them in basic communications with constituents that require County services.

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